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RULES

FOR THE GOVERNMENT

OF THE

GRAMMAR, SECONDARY,

AND

PRIMARY SCHOOLS,

IN THE FIRST SECTION

OF THE

FIRST SCHOOL DISTRICT OF PENNSYLVANIA.

Revised and re-adopted by the Board of Directors, at a meeting held June 5, 1843.

PHILADELPHIA.
J. CRISSY, PRINTER, No. 4 MINOR STREET.
1843.

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RULES

FOR THE

GOVERNMENT OF THE GRAMMAR SCHOOLS.

Adopted December 8, 1841.

I.—ADMISSION.

1. Applications for the admission of scholars into the schools shall be made by their parents or guardians, to the visiting committee of the school nearest the residence of the applicant, but if such school be full, application may be made at the school next nearest in which there may be a vacancy. No scholar shall be received from another public school, without a certificate of good conduct from the visiting committee of the school he has left. In case of a change of residence, a scholar may be transferred to another school by the visiting committee of the previous school, and shall be received in the school to which the transfer may have been made, when a vacancy occurs in the division for which he may be qualified.

2. Applicants for admission shall be examined by the visiting committee, or principal teacher, and shall be classed for the divisions for which they may respectively be qualified, and they shall be admitted into the said divisions, when there may be a vacancy therein, in the order in which they may have applied: *Provided however*, that the Board may, by vote, in special cases, admit applicants, notwithstanding the previous rules.

3. Every applicant for admission to the schools shall be required to read and spell, and be well acquainted with the four ground rules of arithmetic: and in case there are not a sufficient number of such applicants, others may be admitted at the discretion of the visiting committee.

4. The visiting committee shall have authority to adopt such rules for the discipline and government of their respective schools, as they may deem necessary, not inconsistent with the rules of

the Board; and they shall be empowered to suspend, during a limited period, or dismiss, any scholar who does not conform to the rules of the Board and visiting committee.

II.—TEACHERS.

The teachers are required to be at the school-houses fifteen minutes before the opening of the school, and the Principal of each department is required to report to the committee infractions of this rule, when they occur repeatedly. The assistants shall receive the directions of the principal in reference to the employment of their time. No teacher shall be absent from school except on account of sickness, unless by the special permission of the committee on the school.

III.—PRINCIPAL TEACHERS.

1. The Principal of each school is responsible for the due execution of all the rules and regulations of the Controllers, Directors, and Committee; and is accordingly invested with the authority needful to carry them into effect. The Principal is thus the Superintendent of the school in all its departments, and in case of his absence, the duties of Principal shall devolve upon the senior assistant teacher present. Where no rules have been enacted for his guidance, he will have discretionary power, being required, in important cases, to refer to the Committee on the school for directions. He will also suggest the enactment of any new rules which may be required.

2. The teachers of the several schools shall give notice to their Visiting Committees of the days of attendance. They shall report, in writing, to the Board, according to the rules and forms adopted by the Board.

3. It shall be the duty of the teachers to keep regular accounts of the supplies furnished them, (except fuel) and report the same, together with the quantity on hand, to the Board, at their stated meetings in January, April, July and October.

IV.—ASSISTANT TEACHERS.

The assistant teachers are required, in their several departments of duty, to see that the rules of the school are rigidly enforced, and in the manner required by the Principal. They will report to the Principal cases which may require the exercise of his au-

thority. They will receive from the Principal, directions in reference to the mode of imparting instruction, of maintaining order, and of superintending their classes. They will execute such of the general duties of the school as may be assigned to them by the Principal. A cheerful compliance with all directions, and a zealous co-operation with the Principal and other teachers, will be expected from each assistant.

V.—PUPILS.

Each pupil is expected to observe, rigidly, all the rules of the school, and to obey, promptly and precisely, the directions given to him by the teachers, or other authorities. Good order and propriety of deportment are expected from him, not only during school hours, but in coming to and leaving school. Diligence in his studies in school and at home, respectful deportment to his teachers, and kindness in his intercourse with his fellow pupils, are required from every pupil. Cleanliness in person and attire, is expected from all. Negligent, refractory, or disorderly pupils will be dismissed from the school.

VI.—SCHOOL HOURS.

The schools shall be opened on each day of the week, except Saturday, at nine o'clock in the morning, and be closed at twelve o'clock, except from the first of May to the first of September, when they shall be opened at half-past eight o'clock, and be closed at half-past eleven, and be opened at two o'clock in the afternoon, and be closed at five o'clock, except in the months of November, December and January, when they shall be closed at half-past four o'clock, except where the Board may otherwise direct, with respect to any particular schools.

VII.—INSTRUCTION.

1. The pupils in schools with an average attendance of two hundred and fifty pupils, shall be instructed in five divisions, and those in schools with less than the above average, in four divisions, each sub-divided into two or more classes. Each teacher, unless in particular cases, to be determined by the Board, or unless the committee see fit to direct otherwise, in the cases of writing, drawing, needle work, or vocal music, shall give instruction to one division.

2. Oral instruction shall be mingled with that from text books, especially in the lower classes.

3. The amount of time allotted to study, recitations, and recreations, its distribution, and the branches to be taught in the grammar schools, shall conform, as nearly as possible, to that stated in the following tables. Not less than four hours in each week, in the girls' school, shall be devoted to needle work, the time to be taken equally from the time appointed in the tables to drawing and writing, and to arithmetic. Instruction in Natural Philosophy shall be given at such times as the committee may direct.

4. *General allotment of time in the several divisions.*

SUBJECTS.	hours per week.				
	DIVISION 1.	DIVISION 2.	DIVISION 3.	DIVISION 4.	DIVISION 5.
Scripture, Singing, &c., . .	1¼	1¼	1¼	1¼	1¼
Spelling, Reading, Etymology, &c.,	7½	7½	8	8	9
Dictation, and Els. Composition, .	1½	1½	1½	1	—
Grammar, ...	3¼	3	3	2½	2
Geography, ...	2½	2½	2½	2¼	2¼
Arithmetic, ...	7	8¼	8¼	9	9
Writing and Drawing, . . .	4½	3½	3	3½	4
Recess, ...	2½	2½	2½	2½	2½
	30	30	30	30	30

5. *Particular allotment of time of study and recitation in the different divisions.*

SUBJECTS OF STUDY.	HOURS PER WEEK. DIVISION 1	DIVISION 2	DIVISION 3	DIVISION 4	DIVISION 5
Reading the Scriptures, without comment,	1¼	1¼	1¼	1¼	1¼
Arithmetic, oral Explanations,	1½	1½	1½	1¼	2
" Written,	4	3½	3½	2½	2
" Mental,	1½	1¼	1¾	2	2
" Tables,		1½	1½	2	1¾
" Oral,				1¼	1¼
Spelling, Oral,				1½	2
" Written,				1½	1
Reading Lessons, Spelling, &c.,			1	3½	4½
" History United States,	1			1*	
" Pennsylvania Biography,	1				
Conversations on Common Things,		2	1½		
Lessons, Parsing, &c.,	3½	3	2¼		
Definer and Vocabulary Study,		1†	1	½	½
" Recitation,			1¼	1	1‡

SUBJECTS OF STUDY.	HOURS PER WEEK. DIVISION 1.	DIVISION 2.	DIVISION 3.	DIVISION 4.	DIVISION 5.
Etymology & Scholars' Companion,	2	1½			
Dictation,		1½	1½	1	
" and Elements Composition,	1½				
Grammar Study,			1	½	½
" Recitation,	3¼	3	2	1	½
" Oral,				1	1
Geography, Study,			1	½	½
" Recitation,	2½	2½	1½	1	1
" Oral,				¾	¾
Writing,			3	3¼	4
" and Drawing,	4½	3½			
Recess,	2½	2½	2½	2½	2½
	30	30	30	30	30

* Abridgment. † Scholars' Companion. ‡ One lesson to be studied at home.

6. It is to be understood that the books referred to in the foregoing tables, may be replaced by equivalent ones from the controller's lists. The particular distribution of time founded on the foregoing tables, shall be approved by the Committee on the School. In this distribution, the provision of study hours in school is made to train the pupil to habits of study, and the amount of study in school should be diminished, and that at home increased, from the lower to the higher classes.

VIII.—OF PROMOTIONS AND EXAMINATIONS.

1. The time during which a pupil of average ability is expected to remain in the fifth and fourth divisions of a school of five divisions, is six months for each; in the others, and in all of a school of four divisions, one year each.

2. To pass from the fifth to the fourth division in a school of five divisions, the pupil must be able to spell from the spelling book, to read in the text book of the fifth division, and to work, readily, questions in the compound rules of arithmetic. He will be expected to possess some attainments in geography and grammar.

3. To pass from the fourth to the third division of any school, the pupil must be able to spell correctly, and to read readily in the reading books of the division, to define words from the definer, must be acquainted with at least one-fourth of the grammar used in the school, must be thoroughly acquainted with the ground and compound rules of arithmetic, must write a good large hand, and must be acquainted with some parts of an elementary geography.

4. To pass from the third to the second division, the pupil must be able to read fluently in the reading book of the division, must be familiar with, and able to apply the definitions and rules contained in at least one-half of the grammar used in the school, must know the rules, and be able to work the questions in the elementary book on arithmetic used by the division, must be acquainted with the elementary geography used, and write a tolerable round hand.

5. To pass from the second to the first division, the pupil must be able to read and define correctly from the readers in use,

and must have made a beginning in etymology, must have mastered at least three-fourths of the text book in grammar, have a thorough knowledge of the ground rules and compound rules in a complete arithmetic, be able to answer the questions in at least one-third of a higher geography, know the prominent events, dates, and persons referred to in an abridged History of the United States, and write a legible small hand.

6. The pupils in the first division of the male schools, will be expected to be fitted for admission into the High School, and in the female schools to have made similar attainments.

Of Examinations.

7. The Principal of each school will be expected to examine all the classes in the school, once in the course of two months, and to report to the committee their condition. In the case that an officer is appointed by the controllers to visit the schools, he will be expected to examine the classes, and to report to the several committees at least once in a year. The committee in each school is required to examine the classes, and to report the condition of the school, at least once in each half year. The examination for the general promotion of pupils from one division to another, shall be held by the teachers at the end of each half year.

8. Promotions of individuals from one division to another, may be made by the Principal, after his bi-monthly examinations, and in extraordinary cases, on the report of assistant teachers.

IX.—OF CLASS ROLLS.

Class rolls shall be kept by each of the teachers of a grammar school. The rolls of the divisions below the first, shall express the general character of the recitations, and of the conduct of each pupil in the morning, and again in the afternoon, under the heads of good, bad, and indifferent. Of these, a general abstract, according to the annexed form, shall be communicated to parents, once in five, and in cases of delinquency, every week. When repeated delinquencies of the pupil require the active co-operation of his parents, a daily report shall be sent, according to the form also annexed.

X.—OF ABSENTEES.

Every pupil must bring a satisfactory excuse for absence, and in case of absence for one day, or two half days, in any one week, without such excuse, the pupil shall be suspended, and his parent or guardian notified of the fact, and his case reported to the visiting committee for their action.

XI.—OF BOOKS ISSUED.

1. Each principal teacher shall keep a list of the books received, and the names of those to whom they are distributed, and all the books distributed shall be numbered and labelled, "The property of the Controllers of the Public Schools," with a designation of the particular school in which they are issued.

2. Every pupil shall provide himself with a satchell, if practicable, and in case of loss or injury to books on the part of any pupil, the same shall be replaced by such pupil.

OF PETTY EXPENSES.

The petty expenses of the school shall be vouched by the Visiting Committee, at their regular session, and be paid by the Treasurer of the Board.

The following Resolution was adopted by the Board of Directors of Public Schools for the First Section of the First School District, at a stated meeting, held December 28th, 1841.

Resolved, That the Lombard Street Grammar Schools for colored children be excepted from the operation of that portion of the rules adopted at the last meeting of the Board, which requires certain qualifications for admission into and advancement in the schools.

CERTIFICATE of Attendance, Behaviour, and Lessons in the Grammar School,

for weeks, ending the day of 184

Number of School Days . Number of Class Lessons . Number of Pupils in the Class

	Days punctual.	Late.	Absent.	Days good.	Bad.	Very bad.	LESSONS. Well.	Badly.	Not at all.	Number in Class.
has been										
has recited										

Parents will please sign this and return it.

Continued misconduct after the parent has been thus informed; two half days absence without notifying the teacher; repeated late attendance without adequate cause, and negligence of lessons, will render any pupil liable to the forfeiture of his seat during the pleasure of the Visiting Committee.

Principal.

PARENT'S NAME.

The annexed is the daily form referred to in Rule IX.

DATE. 184		Punctuality.	Conduct.	Geography.	Grammar.	Arithmetic.	Definitions.	Pronunciation, etc.	Composition.	Reading.	Spelling.	Writing.
Day of Month.	Day of Week.											
	Monday,											
	Tuesday,											
	Wednesday,											
	Thursday,											
	Friday,											
	Saturday.											

Remarks.

Pupil's Name._____

Signature of Parent or Guardian.

RULES

FOR THE

GOVERNMENT OF THE SECONDARY SCHOOLS.

Adopted January 4th, 1843.

I.—ADMISSION.

1. Applications for the admission of scholars into the schools, shall be made to the visiting committee; but the teacher may receive such children as apply, subject, however, to the decision of the visiting committee at their next visit. No scholar shall be received from another public school, without a certificate of good conduct from the visiting committee of the school he has left. In case of a change of residence, a scholar may be transferred to another school by the visiting committee of the previous school, and shall be received in the school to which the transfer may have been made, when a vacancy occurs.

2. Every applicant for admission to the schools shall be required to read and spell: and in case there is not a sufficient number of such applicants, others may be admitted at the discretion of the visiting committee.

3. The visiting committee shall have authority to adopt such rules for the discipline and government of their respective schools, as they may deem necessary, not inconsistent with the rules of the Board; and they shall be empowered to suspend, during a limited period, or dismiss, any scholar who does not conform to the rules of the Board and visiting committee.

4. In each school a register shall be kept, in which the visiting committee or teacher shall enter the name and age of every scholar admitted to the school, and also the name, residence, and occupation of the parent or guardian of such scholar.

5. No child shall be admitted who has not been vaccinated, or has not had the small pox.

II.—TEACHERS.

1. It shall be the duty of the teachers to attend at the rooms, fifteen minutes before the hour appointed for opening the schools, and the Principal is required to report to the visiting committee infractions of this rule, when they occur repeatedly, on the part of the assistants. They shall see that good order is preserved by the scholars in assembling; and require them, on dismissal, to go directly home, attending, as far as practicable, to the strict execution of the rule. The assistants shall receive the directions of the Principal in reference to the employment of their time. No teacher shall be absent from school, except on account of sickness, unless by the special permission of the committee on the school.

2. The teachers shall forward to the chairman of the Committee on Reports of Grammar and Secondary Schools, monthly reports, on the Saturday preceding the last Tuesday in every month, and also semi-annual reports, on the Saturday preceding the last Tuesday in the months of June and December, containing the particulars, and according to the forms adopted by the Board. An abstract of their reports shall be presented, annually, to the Board, by the chairman of the Committee on Reports of Grammar and Secondary Schools, at their meeting in January.

3. It shall be the duty of the teachers to keep regular accounts of the supplies furnished them (except fuel) and report the same, together with the quantity on hand, to the Board, at their stated meetings in January, April, July and October.

III.—ASSISTANT TEACHERS.

The assistant teachers are required, in their several departments of duty, to see that the rules of the school are rigidly enforced, and in the manner required by the Principal. They will receive from the Principal, directions in reference to the mode of imparting instruction, of maintaining order, and of superintending their classes. They will execute such of the general duties of the school as may be assigned to them by the Principal. A cheerful compliance with all directions, and a zealous co-operation with the Principal and other teachers, will be expected from each assistant.

IV.—SCHOLARS.

Good order and propriety of deportment are required of the scholars, not only during school hours, but in going to and coming from school. Diligence in his studies in school and at home, respectful deportment to his teachers, and kindness in his intercourse with his fellow pupils, are required from every scholar. Cleanliness, in person and attire, is expected from all, and the teachers should endeavour to impress the parents of the children with the necessity of attention to this particular. Negligent, refractory, or disorderly pupils will be dismissed from the school.

V.—ATTENDANCE AND ABSENTEES.

1. Each teacher shall keep a list of the children belonging to the school, upon which the absence or presence of each one shall be marked. The teacher is expected, by every means in her power, to endeavour to procure regular attendance.

2. Every pupil must bring a satisfactory excuse for absence, and in case of absence for one day or two half days, in any one week, without such excuse, the pupil shall be suspended, and his parent or guardian notified of the fact, and his case reported to the visiting committee for their action.

VI.—OF BOOKS ISSUED.

1. In every school there shall be kept a list of the books received, and the names of those to whom they are distributed, and all the books distributed shall be numbered and labelled, "The property of the Controllers of the Public Schools," with a designation of the particular school in which they are issued.

2. Every pupil shall provide himself with a satchell, if practicable, and in case of loss or injury to books, on the part of any pupil, the same shall be replaced by such pupil.

VII.—SCHOOL HOURS.

The schools shall be opened, on each day of the week, excepting Saturday, at nine o'clock in the morning, and be closed at twelve o'clock, except from the first of May to the first of Sep-

tember, when they shall be opened at half-past eight o'clock, and be closed at half-past eleven, and be opened at two o'clock in the afternoon, and be closed at five o'clock, except in the months of November, December and January, when they shall be closed at half-past four o'clock, except where the Board may otherwise direct, with respect to any particular schools.

VIII.—INSTRUCTION.

1. The subjects of instruction in the Secondary Schools shall be as follows:

(*a*) Spelling, reading and defining.
(*b*) Mental and written arithmetic.
(*c*) Writing and Drawing.
(*d*) Geography.
(*e*) Lessons on Common Things.
(*f*) History of the United States.
(*g*) Grammar.

(*a*)(*b*) Spelling, reading and defining, and also mental and written arithmetic shall be taught with a view to the transfer of the scholars to the Grammar Schools, and in regard to the extent to which these branches shall be pursued in the Secondary Schools, reference shall be had to the standard prescribed for admission into the Grammar Schools.

(*c*) The drawing exercises shall consist of those preparatory to, or aiding in writing. Both drawing and writing may be upon slates or upon paper.

(*d*) A general outline of geography shall be taught.

The use of globes or maps is enjoined in the instructions in geography.

(*e*) The Lessons on Common Things shall, as far as practicable, be illustrated by the objects themselves.

(*f*) An abridged History of the United States shall be used.

(*g*) The instructions in grammar shall be confined to the upper classes, and shall be given altogether orally.

The schools shall be opened by the reading of the Scriptures, without note or comment, and may be closed with singing.

2. The number of hours in each week appropriated to different subjects of instruction, shall approximate to those in the following list:—

Spelling, reading and defining, and, in the upper classes, oral grammar,	10	hours per week.
Arithmetic,	7½	do
Drawing and Writing,	5	do
Geography, Lessons on Common Things, and History,	5	do
Reading the Scriptures and Singing,	2½	do

3. The books for the use of the scholars shall be taken, at the discretion of the visiting committee, from the Controllers' list of books authorized to be used in the Secondary Schools.

Besides these books for the use of the children, the teachers may be supplied with a copy of any of the books on the Controllers' lists, for use in their oral lessons.

4. Each Secondary School shall be supplied with a globe, or a map of the world, and a map of the United States and of Pennsylvania, and with at least one black-board for each teacher.

IX.—PROMOTIONS AND EXAMINATIONS.

1. Whenever any scholar may have become sufficiently instructed in a Secondary School, to be advanced to a Grammar School, the visiting committee shall have the discretionary power so to transfer said scholar, subject to the approbation of the visiting committee of the school to which the said scholar is transferred.

2. In the Secondary Schools the Principal shall examine the classes at least once in every two months.

X.—VENTILATION.

1. The visiting committees are especially charged to have the necessary arrangements made for the ventilation and graduation of the heat of the school rooms, and it is enjoined upon the teachers to attend particularly to the proper use of the means thus provided.

2. Every school shall be furnished with a thermometer, and when warmed by a stove, with tin screens suitably placed.

RULES

FOR THE

GOVERNMENT OF THE PRIMARY SCHOOLS.

Adopted October 4th, 1842.

I.—ADMISSION.

1. Applications for the admission of scholars into the schools, shall be made to the visiting committee; but the teacher may receive such children as apply, subject, however, to the decision of the visiting committee at their next visit.

2. In each school a register shall be kept, in which the visiting committee or teacher shall enter the name and age of every scholar admitted to the school, and also the name, residence, and occupation of the parent or guardian of such scholar.

3. No child shall be admitted who has not be vaccinated, or has not had the small pox.

II.—TEACHERS.

1. It shall be the duty of the teachers to attend at the rooms, fifteen minutes before the hour appointed for opening the schools, to see that good order is preserved by the scholars in assembling; and to require them to go directly home, attending as far as practicable to the strict execution of the rule.

2. Where there are more teachers than one in the school, each assistant shall receive the directions of the Principal as to the employment of her time.

3. No teacher shall be absent, except on account of sickness, unless by special permission from the committee on the school.

4. The teachers shall forward to the chairman of the Committee on Reports of Primary Schools, monthly reports, on the Saturday preceding the last Tuesday in every month, and also semi-annual reports, on the Saturday preceding the last Tuesday in the months

of June and December, containing the particulars, and according to the forms adopted by the Board. An abstract of their reports shall be presented annually to the Board, by the chairman of the Committee on Reports of Primary Schools, at their meeting in January.

III.—PUPILS.

1. Good order and propriety of deportment are required of the scholars, not only during school hours, but in going to and coming from school.

2. Cleanliness, in person and attire, is expected from all, and the teachers should endeavour to impress the parents of the children with the necessity of attention to this particular.

IV.—SCHOOL HOURS.

The schools shall be opened on each day of the week, except Saturday, at 9 o'clock in the morning, and be closed at 12 o'clock, except from the first of May to the first of September, when they shall be opened at half-past 8 o'clock, and be closed at half-past 11 o'clock; and be opened at 2 o'clock, and be closed at 5 o'clock in the afternoon; except in the months of November, December, and January, when they shall be closed at 4½ o'clock in the afternoon.

V.—INSTRUCTION.

1. The object of the Primary Schools is to train children, as far as practicable, to good habits of mind and body, and to correct speech; and to impart the elements of knowledge necessary to prepare them for admission to the higher schools.

2. The subjects of instruction shall be as follows:

(*a*) Exercises of Speech and Thought.
(*b*) Spelling and Reading.
(*c*) Mental and written Arithmetic.
(*d*) Writing and Drawing.
(*e*) Geography.
(*f*) Lessons on Common Things.

(*a*) The Exercises of Speech and Thought are intended to accustom the scholars to speak readily and correctly, to observe and reason upon the things which they see and hear.

(*b*) The scholars, when they are able to read understandingly, and with tolerable fluency, and have made suitable attainments in the other branches taught, shall be transferred to the Secondary Schools wherever it is practicable.

(*c*) In case there are no vacancies in the Secondary Schools, or other circumstances should interfere to prevent transfers, the scholars may remain in the Primary Schools, and shall be taught mental and written arithmetic; and when expert in the tables, and well acquainted with the ground rules, they shall be transferred to the Grammar Schools.

(*d*) The drawing exercises shall consist of those preparatory to, or aiding in writing. Both drawing and writing may be upon slates.

(*e*) A general outline of Geography shall be taught.

(*f*) The Lessons on Common Things shall, as far as practicable, be illustrated by the objects themselves.

The schools shall be opened by the reading of the Scriptures, without note or comment, and may be closed with singing.

3. The number of hours in each week appropriated to different subjects of Instruction, shall approximate to those in the following list:—

Spelling and Reading, - - -	10	hours per week.
Arithmetic, - - - - -	7½	do
Drawing and Writing, - - -	5	do
Geography, Lessons on Common Things, Exercises of Speech, &c., - -	5	do
Reading the Scriptures and Singing, -	2½	do

4. The number of classes shall be as small as is consistent with the unequal progress of the scholars.

The whole school shall be united to receive as many of the lessons as is practicable.

5. As much of the instruction as may be practicable shall be given orally, and the simultaneous method shall be employed wherever it is applicable.

The instructions in Geography shall be given from globes or maps.

6. The books for the use of the scholars shall be taken, at the discretion of the visiting committee, from the Controllers' list of books authorized to be used in the Primary Schools.

Besides these books for the use of the children, the teachers may be supplied with a copy of any of the books on the Controllers' lists, for use in their oral lessons.

7. Each Primary School shall be supplied with a globe, or a map of the world, and a map of Pennsylvania, and with at least one black-board for each teacher.

VI.—PROMOTIONS AND EXAMINATIONS.

1. Whenever any scholar may have become sufficiently instructed in a Primary School, to be advanced to the other schools, the visiting committee shall have the discretionary power so to transfer said scholar, subject to the approbation of the visiting committee of the school to which the said scholar is transferred; and in order to prevent interference, and discourage a desire for frequent change from one school to another, unless for good cause, no child shall be received into any school in the same section, without an inquiry into the circumstances, and approval of the visiting committee, certified to the teacher receiving such removed pupil.

2. In the Primary Schools, under the charge of more than one teacher, the Principal shall examine the classes at least once in every month.

VII.—ATTENDANCE AT SCHOOL.

Each teacher shall keep a list of the children belonging to the school, upon which the absence or presence of each one shall be marked. The teacher is expected, by every means in her power, to endeavour to procure regular attendance.

VIII.—INVENTORY, &c.

1. An inventory of all public property, in each of the schools, shall be made in the front of each register.

2. All bills, other than those for salaries and cleaning rooms, shall be approved of by the visiting committee.

3. The several teachers shall pay the necessary expenses for cleaning the rooms, making fires, &c.; for which purpose they shall receive, in advance, above their salaries, a sum to be fixed

by the visiting committee, not exceeding fifteen dollars per quarter.

IX.—VENTILATION.

1. The visiting committees are especially charged to have the necessary arrangements made for the ventilation and graduation of the heat of the school rooms, and it is enjoined upon the teachers to attend particularly to the proper use of the means thus provided.

2. Every school shall be furnished with a thermometer, and when warmed by a stove, with tin screens suitably placed.

At a meeting of the Board of Directors of the Public Schools for the First Section of the First School District of Pennsylvania, held June 5th, 1843, the following Resolutions were adopted:

Resolved, That the sessions of the Schools on Saturdays having been abolished, there shall be delivered on every Saturday, except during the vacations, lectures by the principal Teachers of the Boys' Schools, or other suitable persons. These lectures generally—their subjects and times of delivery—to be under the direction of the Committee on Teachers.

Resolved, That it shall be the duty of all the Teachers of the Primary Schools, and of all the assistant Teachers of Grammar, Secondary and Primary Schools, who may be in the employment of this Board, regularly to attend these lectures.

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